



**Archdiocese of Birmingham**  
**Our Lady of Grace Catholic Academy**  
**Principal: Mrs S Rathbone, BA (Hons) NPQH**  
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Friday 6<sup>th</sup> September 2024

Dear Parents/Carers,

At Our Lady of Grace, we take safeguarding and safety very seriously. It is important that we continue to review all our procedures, taking into account even those events that are very unlikely to occur. As part of this process, we have reviewed our lockdown procedure and had a walk-through practice this afternoon.

Prior to our drill, staff have taken time to talk to pupils about lockdown procedures and explained why they are important. They have reassured pupils that they are safe and have emphasised that practising procedures like this, just like we already do with a fire drill, will make sure the school remains a safe place to learn.

I must stress again this was simply a practice, so that in the unlikely event of such a situation, our pupils and staff are fully prepared.

The children were absolutely amazing and followed the procedure brilliantly.  
Thank you for your continued support.

Yours sincerely

Mrs Rathbone  
Principal

If you require this information in any other format, please contact the school office.

